



Zoning Verification Letter Application

Please email your completed application to abesch@brightonco.gov.
\$50.00 application fee for the first hour plus \$25 per each additional hour.

Applicant Name: _____

Site Address: _____

Applicant Phone: _____ Applicant Email: _____

Property Owner Name: Same as Above or _____

Property Owner Address: Same as Above or _____

City: _____ State: _____ Zip Code: _____

Property Owner Phone: _____ Property Owner Email: _____

Note: If the applicant is not the site property owner, the property owner must provide written allowance of the requested use. This allowance may be in the form of a letter of permission.

Description of Proposed Use: _____

Submittal Requirements:

- Basic Site Plan: One copy showing a layout of the site drawn to scale – must include property boundaries measured from each wall of the building/unit, adjacent roads, address, and unit number (if applicable).
- County Assessor's Parcel Identification Number for the property.

Affirmation Statement/Signature:

By my signature affixed hereto, I understand that a Zoning Verification Letter will take Staff a minimum of three business days to complete and will be issued after payment is received. Staff adhere to Licensing Requirements set forth by Section 9-31-80 of the Brighton Municipal Code to determine a property's eligibility. Incomplete applications shall be returned to the applicant for completion or correction without any action on the part of the Community Development Department.

Signature Printed Name

Title Date