



# LODGING TAX RETURN

A SEPARATE RETURN MUST BE FILED FOR EACH LOCATION

PERIOD COVERED	DUE DATE	ACCT.#
1. <b>GROSS SALES &amp; SERVICES:</b> TOTAL RECEIPTS, BEFORE LODGING AND SALES TAX, FROM CITY ACTIVITY MUST BE REPORTED.		\$
2. A. ADD- BAD DEBTS COLLECTED WHICH WERE PREVIOUSLY DEDUCTED:		\$
B. TOTAL OF LINES 1 & 2A		\$
3. A. NON-TAXABLE SERVICE OR LABOR	\$	
B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE	\$	
C. SALES SHIPPED OUT OF CITY AND/OR STATE (INCLUDED IN ITEM 1 ABOVE)	\$	
D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)	\$	
E. TRADE-INS FOR TAXABLE RESALE	\$	
F. SALES OF GASOLINE AND CIGARETTES	\$	
G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS	\$	
H. RETURNED GOODS (ON WHICH CITY TAX WAS PREVIOUSLY PAID)	\$	
I. PRESCRIPTION DRUGS/PROSTHETIC DEVICES	\$	
J. LODGING OVER 30 CONSECUTIVE DAYS	\$	
K. OTHER DEDUCTIONS - PLEASE LIST	\$	
4. TOTAL DEDUCTIONS (ADD LINES 3A THRU 3K)		\$
5. TOTAL CITY NET TAXABLE SALES & SERVICES (LINE 2B MINUS LINE 4)		\$

## LODGING TAX RETURN FILING INSTRUCTIONS

FILE ONLINE AT BRIGHTONCO.MUNIREVS.COM

RETURN WITH PAYMENT - STANDARD MAIL

City of Brighton, PO Box 913297, Denver, CO 80291-3297

RETURN WITH PAYMENT - CERTIFIED OR EXPRESS DELIVERY

500 South 4th Avenue, Brighton, CO 80601

Attn: Tax & Licensing

CHECK HERE IF THIS IS AN AMENDED RETURN

### COMPUTATION OF TAX

6. AMOUNT OF CITY LODGING TAX (LINE 5 X 3.00%)	\$
7. ADD EXCESS TAX COLLECTED	\$
8. ADJUSTED CITY LODGING TAX (LINES 6 PLUS 7)	\$
9. VENDOR FEE (APPLICABLE ONLY IF FILED AND PAID ON-TIME VIA ONLINE PLATFORM)	\$ N/A
10. NET TAX DUE (LINE 8 MINUS LINE 9)	\$
11. PENALTY - IF FILED AFTER DUE DATE ADD 10% OF LINE 10	\$
12. INTEREST - IF FILED AFTER DUE DATE ADD 1% OF LINE 10 PER MONTH	\$
13. TOTAL TAX, PENALTY AND INTEREST DUE (LINES 10 THRU 12)	\$
14. PRIOR PERIOD'S ADJUSTMENT NOTICE OF OVER OR UNDERPAYMENTS	\$
15. TOTAL DUE AND PAYABLE (MAKE CHECK PAYABLE TO CITY OF BRIGHTON)	\$

### TAXPAYER'S INFORMATION

COMPANY \_\_\_\_\_

DOING BUSINESS AS (DBA) \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

**Returns postmarked AFTER the Due date will be late and subject to penalties and interest**

<p>NEW BUSINESS DATE</p> <p>MON/DAY/YEAR</p> <p>____/____/____</p> <p>DISCONTINUED DATE</p> <p>MON/DAY/YEAR</p> <p>____/____/____</p>	<p>1. If ownership has changed, give date of change and new owner's name.</p> <p>2. If business has been permanently discontinued, give date discontinued.</p> <p>3. If business location has changed, give new address.</p> <p>4. Records are kept at what address?</p> <p>5. If business is temporarily closed, give dates to be closed.</p> <p>6. If business is seasonal, give months of operation.</p>	<p>SHOW BELOW CHANGE OF OWNERSHIP, NAME AND ADDRESS</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>____ Physical Address</p> <p>____ Mailing Address</p>	<p>I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.</p> <p>Name: _____</p> <p>Signature: _____</p> <p>Title: _____</p> <p>Company: _____</p> <p>Date: _____ Phone#: _____</p>
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