



BrightonSM

POLICE DEPARTMENT RECORDS FEE SCHEDULE

Effective 02/01/2020

Pecuniary gain statement must be completed, signed, and verified prior to processing request

In the event that we are unable to fill your request when you are waiting you will be notified when your report request has been completed—typically between 3-10 days.

REQUESTS THAT AREN'T PICKED UP WITH IN 60 DAYS OF COMPLETETION
WILL BE DESTROYED

We accept payment in the form of cash (limited change on hand), business check and/or

Report Requests

VRA Crime Reports

- 1st Copy (INITIAL Offense/Incident Report/Crash Report) No Charge
- Additional Reports- per page (Supplemental, Statements, etc.) \$0.25/page

All Other Requestors and additional copy for VRA Crime Victims

- 1-10 pages (Current Year and 1 Prior Year) \$5.00
- Each additional page \$0.25/page

Report retrieval and copy expense for reports prior to above

- 1-10 pages \$10.00
- Each additional page \$0.25/page

Major Research/Retrieval/Redaction

Staff research and redaction time billed in half hour increments @ \$30.00 per hour \$30.00/hour

Microfilm reports

\$3.00/page

Audio reproduction (audio recordings only, unable to separate audio from video) \$10.00/disc

Video reproduction (up to 4.5GB) \$15.00/disc

Digital data (over to 4.5GB) \$25.00/flash drive

False Alarms

- False Alarm Response Fee \$75.00
(in excess of 3 false alarms in any one-year period)

Sex Offender Registration

- Sexual Offender initial registration fee \$75.00
- Sexual Offender re-registration fee \$25.00

Background/Immigration Checks

- Local Criminal History Records Check/Immigration Letter \$15.00

VIN Inspections

- Residents No Charge
- Non-Residents \$15.00