



Approved as Presented
500 S. 4th Avenue, Brighton, CO 80601

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1st Floor at City Hall, 500 South 4th Avenue, Brighton, Colorado.

DATE: October 19, 2023

Call to Order/Pledge of Allegiance: Chairperson Kile called the meeting to order at 6:02 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum:

Commissioners Present: Dick Hodge, Jo Pinto, Amber Robbins, Toni Kile, Ann Taddeo, Mardita Murphy

Commissioners Absent: Diana Hernandez, Valerie Cooper (Excused), Katherine Lewis (Excused)

A quorum was determined.

Staff Present: Shannon McDowell, Emma Lane, Sheryl Johnson, Nooreen Ebrahim

Others Present: None

Seating of Alternates: No alternates seated.

Approval of Agenda:

Motion to approve the agenda by Commissioner Robbins. Second by Commissioner Pinto. Motion carries unanimously.

Ratifications: Shannon McDowell explained that due to the Commission being at recess, the actions taken during the September 21, 2023 meeting need to be ratified. The outcomes in question are:

Commissioner Kile being elected as Chairperson; Commissioner Murphy being elected as Vice-Chairperson; Approval of the September 21, 2023 Agenda; Approval of the June 15, 2023 Minutes; Approval for the Chamber of Commerce mural request in full; Appointing Vice-Chair Murphy to the COA/Demolition committee with Commissioner Robbins appointed as alternate; Approval of the amendments to the current Collections Policy; The dissolution of the Collections Committee and the creation of the Museum Committee; Appointing Commissioner Robbins, Barbra Heumann, Dana Johnson, Sophia Imperioli, and Mary Tulje to the Museum Committee.

Motion to ratify the actions taken at the September 21, 2023 meeting made by Commissioner Pinto. Seconded by Commissioner Robbins. Motion carries unanimously.

Approval of Minutes for September 21, 2023:

Motion to approve the minutes for September 21, 2023, as distributed, by Vice-Chair Murphy. Second by Commissioner Pinto. Motion carries unanimously.

Consent Agenda:

No Consent Agenda

Public Comment:

No Public Comments

Public Hearing:

No Public Hearing

Reports / Presentations:

Committees:

No updates.

Staff:

Emma Lane

Grants & Surveys:

Walnut Grove:

Five 1403 surveys are continuing to be conducted in the area. The architect conducting these surveys will meet with Bill Armstrong to go over the data collected.

Cannery:

Brett Johnson is writing a draft that Ms. Lane will review and update the Committee on.

Historic Properties and Referrals:

245 S. 8th Avenue:

No response from owner.

29 N. Main Street:

Will be going to the COA/Demolition committee.

Other Business:

Annual Report:

CLG report due at the end of October, will be going over the report later this meeting to get input from the Commission.

Staff:

Bill Armstrong

Museum Updates:

Engagement & Marketing:

Children – 5; Adult – 11; Senior – 6; and Event – 59

Research Requests – 3

Facebook/Instagram –

Five posts went out on Wednesday at noon, one boosted ad. Followers on Instagram are at 389 and on Facebook there are 1,500 followers.

Museum Committee:

No update.

Volunteers:

Year to date volunteer hours: 611.75. Month to date: 84 hours.

Exhibit & Interpretation/Outreach/Education:

Military exhibit in partnership with the National Military Museum of the Rockies.

Halloween event on October 21, 2023 from 4 P.M. to 8 P.M.

The museum plans to set up an ofrenda in partnership with a local artist to celebrate Dia de los Muertos.

Funding:

The military exhibit will be funded by the BCAC Grant.

Expansion:

No update.

Trainings/Conferences

None attended.

Unfinished Business:

None.

New Business:

Brick Award Nominations:

Staff and the Commission reviewed the nomination of Barbra Heumann for a Brick Award recipient submitted by Rich Knapfel and Bill Armstrong. The Commission felt that her nomination was valid because of her dedication to the museum and its outreach. Staff clarified for the Commission that the criteria for a Brick Award nominee is a person that has dedicated significant time to historic preservation and/or the Brighton Museum. Commissioner Taddeo recommended that Robin Kring, a volunteer at the cemetery, deserves a nomination for her vast knowledge of Brighton's history. Chair Kile suggested the Fire Department Chief as a potential nominee due to the work they have put into the new Fire Department Training Center and will reach out to the Chief to discuss his nomination. Vice-Chair Murphy presented Sage Naumann as a nominee for his efforts to have his house designated as a historic structure, and for his previous service on the HPC. Commissioner Pinto asked if current HPC members can be nominated, wanting to recognize Commissioner Hodge for his work with historic preservation. After discussing the nominees, the Commission decided to recognize Sage Naumann and Robin Kring as the Commission's Brick Award nominees, with Commissioner Pinto writing their formal nominations, in addition to the nomination made for Barbra Heumann. A motion to nominate Barbra Heumann, Sage Naumann, and Robin Kring for Brick Awards in 2023 was made by Vice-Chair Murphy. Second by Commissioner Robbins. Motion carries unanimously.

The Commission then engaged in a discussion on where the Brick Awards should be held in the future. The Commission and staff reflected on past celebrations to determine the best way to host the Brick Awards moving forward. The Commission decided to hold the 2023 Brick Awards Ceremony at City Council on December 5, 2023. In 2024 and moving forward, the Commission will recognize the winners with a luncheon. To celebrate the 2023 nominees, they will be invited to attend the 2024 luncheon that will tentatively be held at Main Street Creatives, which Commissioner Hodge will call and inquire about. A motion to honor the 2023 Brick Award nominees at City Council and invite and honor them at the 2024 Brick Awards luncheon made by Commissioner Robbins. Seconded by Commissioner Pinto. Motion carries unanimously.

Amendments to the HPC Bylaws, Land Use and Development Code, and Municipal Code:

Emma Lane shared a presentation on the changes proposed to the HPC Bylaws, the Brighton Municipal Code, and the Land Use and Development Code by staff and how they will help to improve the legibility and reduce the amount of crossover between documents, while improving grammar and formatting. Ms. Lane is seeking the approval of the amendments to the HPC Bylaws and the Committee's recommendation on the BMC and LUDC before they are brought to Planning Commission and City Council. The Commission had no questions regarding the changes to the Bylaws.

The Commission questioned the staff on how historic designation and preservation would be affected by these code changes. Staff were able to give satisfactory answers to all of the Commission's questions. Motion to approve the changes to the HPC Bylaws was made by Vice-Chair Murphy. Second by Commissioner Robbins. Motion carries unanimously. A motion to recommend the codes as presented to Planning Commission and City Council made by Commissioner Pinto. Second by Robbins. Motion carries unanimously.

Review CLG Annual Report for SHPO:

Emma Lane went before the Committee to reflect on the 2023 Fiscal Year for the annual CLG report for SHPO. Staff and the Committee discussed improvements that can be made to the HPC, such as more funding, as well as identified projects the Committee enjoyed being part of, like the annual Gala. The Committee discussed their goals for 2024, including having the first residential designation of a historic structure. Ms. Lane recorded the Commission's responses and compiled them into the GLC annual report.

HPC to Identify Items for Next Meeting

Discuss and arrange a meeting of the Grants Committee.

Confirming the Brick Awards ceremony in December.

Prepare for the Committee's budget request in Spring 2024.

Discuss details of the 2024 Gala.

Additional Comments:

No additional comments.

Announcements:

Staff followed up on the Committee's inquiry about whether CLG webinars are recorded. Staff were able to confirm that they are recorded and sent to those on the CLG email list.

Other Events –

CLG Webinar: Compass on 11/15 at noon (online) Learn how to navigate the State's cultural resource database.

CLG Webinar: Historic Contexts on 12/6 at noon (online) Learn about historic context studies and how these help with future preservation efforts.

CLG Grant applications open on 10/1 and are due on 1/16/24.

Saving Places Conference: January 31-February 2, Boulder, CO

Chair Kile, Vice-Chair Murphy, and Commissioner Robbins all expressed interest in attending the Saving Places Conference in Boulder, CO January 31-February 2.

Adjournment:

Motion to adjourn at 7:50 p.m. by Commissioner Pinto. Second by Commissioner Hodge. Motion carries.

Next Meeting:

November 16, 2023

Submitted by,
Nooreen Ebrahim