

**City of Brighton
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes of September 1, 2021**

TOPIC	DISCUSSION	ACTION
1. Roll Call / Determination of a Quorum	Roll Call: Cory Moul, Stephanie Brown, Katya Missaghi, Adam Kniss, Dave Swanson, Jeremy Hammen, Vivian Hindman, Kaela Cushing, Mark Humbert and Charles Flores Members Absent: Hugh Frazier, Robert Sheetz and Mary Ellen Pollack Staff Present: Travis Haines, Mark Heidt, Jeffrey Hulett, and Rhiannon Natali A Quorum: Yes	Meeting called to order by Cory Moul at 5:30 pm.
2. Seating of Alternates	Mark Humbert seated as City Council Representative alternate	No Action
3. Pledge of Allegiance		Corey Moul led the members in the Pledge of Allegiance
4. Approval of July 7, 2021 minutes		Motion was made by Stephanie Brown to approve the July 7, 2021 minutes as presented. Motion was seconded by Adam Kniss. Motion Carried
5. Addition to Agenda	None	No Action
6. Guest(s)	None	No Action

7. Naming Petition for Memorial Parkway - Jim Jeager	After discussion by members, it was decided to schedule a public meeting for the presentation of the naming petition at the October 6, 2021 meeting.	Public meeting to be scheduled at the October 6, 2021 meeting.
8. Recreation Center Presentation	Carleen Watts, Rec Sports Supervisor, gave a presentation to members about the 2021 recreation sports programs.	No Action
9. Review of 2022 Proposed fee changes	<ul style="list-style-type: none"> • Jeffrey Hulett presented the 2022 recreation center proposed fees with the members. • Rhiannon Natali presented the 2022 proposed cemetery fees with the members. 	<p>Jeremy Hammen made a motion to recommend the proposed fees for the Recreation Center and Cemetery, to city council, motion was seconded by Katya Missaghi.</p> <p>Motion Carried.</p>
10. Report of Bike Brighton Sub-Committee	<p>Katya Missaghi reported:</p> <ul style="list-style-type: none"> • The August Full Moon Bike Ride had 70 participants • The last Full Moon Bike Ride is September 20th • The Sub-committee is still in need of another PRAB representative. 	No Action
11. Report of District Plan Commission	<p>Adam Kniss reported:</p> <ul style="list-style-type: none"> • In the process of replacing city/county staff representative 	No Action
12. Tree Board	<p>Travis Haines reported:</p> <ul style="list-style-type: none"> • There has been a lot of different varieties of trees that are dying off. • Forestry team is working with the Cemetery in replacing trees that came down in the 2020 wind storm. 	No Action

<p>13. Cemetery</p>	<p>Rhiannon Natali reported:</p> <ul style="list-style-type: none"> • Cemetery Walk is October 2nd, there are 11 volunteers 	<p>No Action</p>
<p>14. Reports</p>	<p>City Council Representative: <i>Mark Humbert:</i></p> <ul style="list-style-type: none"> • Next budget study session is Sept 14th <p>School Board Representative:</p> <ul style="list-style-type: none"> • School has started and kids are in all of the buildings this year. • Doing lots of striping on the fields • Lost half of seasonal mowers because they went back to school. Mowing every 2 to 2.5 weeks. <p>Staff: <i>Jeffrey Hulett:</i></p> <ul style="list-style-type: none"> • Recreation Center shut down is right after Labor Day. • Filter replacement in pool area • Duct cleaning, rescreening all the floors, touch-up painting and cleaning. • Car-nival Palooza is no longer happening, it's been changed to "Splashing Pumpkins" event and it's happening on October 24th 11am - 4 pm. • Turkey Trot - Saturday, November 20th <p><i>Mark Heidt:</i></p> <ul style="list-style-type: none"> • Bike to Work Day is Wednesday, September 22nd at Emi Chikuma Splash Pad and Plaza. • Need letters of support for upcoming Adam County Open Space grants. 	<p>No Action</p>

	<p><i>Travis Haines:</i></p> <ul style="list-style-type: none"> • Homeless problem is getting worse. The restroom at Montoya Park has been closed early due to homeless people sleeping in it. • Park staff working closely with the Vietnam Veterans group to install the wall. Candle light ceremony is Friday at 6:30 pm. • Horticulture crew has been busy cleaning up the shrub & flower beds. • Staff has been working on a new map for the Disc Golf Course to be accessed digitally on a smartphone and will be accessed via QR Code on a sign in Benedict Park. • Wells Fargo is waiting for funding for art on the wall at Founders Plaza. • Adams County Open Space grant applications for Founders Plaza Phase II and Farmland Property purchase have been approved. 	
<p>15. Future Agenda Items</p>	<ul style="list-style-type: none"> • Public Meeting for Naming Petition for Memorial Parkway • An application has been received from a resident to become a member of the Parks & Recreation Advisory Board. She will attend the October meeting and members will be able to review her application and decide if they want to schedule an interview for the November meeting. 	<p>No Action</p>
<p>16. Dates to Remember</p>		<p>No Action</p>

17. Adjournment		Motion to adjourn meeting at 6:58 pm made by Stephanie Brown, and motion seconded by Jeremy Hammen. Motion Carried
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