

## Brighton Legacy Foundation Board of Directors

### Minutes from August 16, 2021 Meeting

Present: Co Chairs Rhianon Collins and Lloyd Worth, Treasurer Janon Swink, Peggy Jarrett, Ann Taddeo, Clint Blackhurst, Joan Kniss

Absent: Julie Stewart- Excused; Juan Luna and Nicole Gutierrez

- I. Call to order by Rhianon at 11:30
- II. Approval of Agenda- Motion made by Peggy and seconded by Lloyd to approve the agenda. Motion passed.
- III. Approval of June 2021 minutes- Motion made to approve by Clint and seconded by Peggy. Motion passed.
- IV. Financial Report- Janon reported on the following:
  - a. There was a question about an expense of \$52.50. Janon clarified that was a payment to Cornerstone Bookkeeping.
  - b. An invoice was received from Amanda Griffin for website maintenance \$600 and preparation of the year-end report \$142.50. Motion made by Lloyd and seconded by Janon to pay this invoice.
  - c. All grant checks have gone out.
- V. Old Business
  - a. Karaoke- No information received from Juan.
  - b. Year-end report- This was presented to City Council. A request was made to see all the grant requests. Lloyd sent this information to the City Manager.
  - c. Lulu's Chili Fest- Our liquor license will be used, and we will receive at least \$500. It is scheduled for Sept. 10.
  - d. Bids on Tax Preparation
    - i. Janon is satisfied with the tax preparation from Buckner Wadsworth.
    - ii. We have a good relationship with this company, and they work well with Catherine Feis, our bookkeeper.
    - iii. We decided to continue using Buckner Wadsworth.
- VI. New Business
  - a. Year-end report was presented to City Council by Lloyd. Peggy also attended.
  - b. 2022 Grant Applications
    - i. Applicants can complete and email the application to us or send it via postal service. Rhianon will check the mailbox and scan the applications for us to see.
    - ii. We need to check to ensure that all grant recipients have submitted their year-end reports to us.
- VII. Next meeting will be October 18, 2021 at 11:30. We will not meet in September.
- VIII. The grant review meeting will be held November 15, 2021.

Submitted by Joan Kniss, Secretary