

**City of Brighton  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes of July 7, 2021**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1. <b>Roll Call / Determination of a Quorum</b>	<p><b>Roll Call:</b> Cory Moul, Stephanie Brown, Katya Missaghi, Adam Kniss, Dave Swanson, Mark Humbert and Charles Flores</p> <p><b>Members Absent:</b> Hugh Frazier, Robert Sheetz, Jeremy Hammen, Vivian Hindman and Mary Ellen Pollack</p> <p><b>Staff Present:</b> Travis Haines, Dianne Secord, Jeffrey Hulett and Kyle Sylvester</p> <p><b>A Quorum:</b> Yes</p>	<b>Meeting called to order by Cory Moul at 5:30 pm.</b>
2. <b>Seating of Alternates</b>	No alternates available to seat	<b>No Action</b>
3. <b>Pledge of Allegiance</b>		<b>Cory Moul led the members in the Pledge of Allegiance</b>
4. <b>Approval of June 2, 2021 minutes</b>		<p><b>Motion made by Stephanie Brown to approve the June 2, 2021 minutes as presented, motion seconded by Adam Kniss.</b></p> <p><b>Motion Carried</b></p>
5. <b>Addition to Agenda</b>	No additions, only a change. Recreation Center Presentation changed to Parks & Open Space Presentation	<b>No Action</b>
6. <b>Guest(s)</b>	None	<b>No Action</b>

<p><b>7. Parks &amp; Open Space Presentation</b></p>	<p>Kyle Sylvester gave the members a presentation on the new playground at Observatory Park and the changes that are being made at the park. He also gave a presentation on how to properly water grass during the hot summer months.</p>	<p><b>No Action</b></p>
<p><b>8. Report of Bike Brighton Sub-Committee</b></p> <p><b>Accept the May 19, 2021 Minutes</b></p>	<p>Katya Missaghi reported:</p> <ul style="list-style-type: none"> <li>• Full Moon Bike Ride updates</li> <li>• Members have been working on a Bicycle Master Plan</li> <li>• Summer events that members will be at.</li> </ul>	<p><b>A motion was made by Katya Missaghi to accept the Bike Brighton Sub-committee minutes of May 19, 2021, motion seconded by Stephanie Brown.</b></p> <p><b>Motion Carried</b></p>
<p><b>9. Report of District Plan Commission</b></p>	<p>Adam Kniss reported:</p> <ul style="list-style-type: none"> <li>• The city staff representative for the commission has gotten another position within the city.</li> <li>• Commission is in need of a member as a city representative.</li> </ul>	<p><b>No Action</b></p>
<p><b>10. Tree Board</b></p>	<p>Kyle Sylvester reported:</p> <ul style="list-style-type: none"> <li>• No beetles yet in Brighton, the city has lost some trees due to extreme temperatures they are subjected to this year.</li> </ul>	<p><b>No Action</b></p>
<p><b>11. Cemetery</b></p>	<p>Travis Haines reported:</p> <ul style="list-style-type: none"> <li>• Aaron Corr, Cemetery Manager quit last Friday, staff will be interviewing 5 people for the position.</li> <li>• June had 21 working days and the cemetery had 26 burials</li> </ul>	<p><b>No Action</b></p>

<p><b>12. Reports</b></p>	<p><b>City Council Representative:</b>  <i>Mark Humbert:</i></p> <ul style="list-style-type: none"> <li>• City Council approved the Parks, Recreation and Trails Master Plan Update.</li> </ul> <p><b>School Board Representative:</b></p> <ul style="list-style-type: none"> <li>• Getting ready for school to begin in August</li> <li>• Weed control</li> <li>• Parking lot striping</li> <li>• Roof repair at some of the schools</li> </ul> <p><b>Staff:</b>  <i>Jeffrey Hulett:</i></p> <ul style="list-style-type: none"> <li>• Sports continue to be one of the highest demands in programs, more than before the pandemic</li> <li>• Going to stop timed entry at Oasis, which was started because of a lifeguard shortage but are fully staffed now</li> <li>• New Sports Coordinator and Youth Coordinator hired</li> <li>• Swim lessons are at 30% capacity because there are not enough lifeguards</li> </ul> <p><i>Travis Haines:</i></p> <ul style="list-style-type: none"> <li>• Troy Channel, the parks manager left in May and Aaron Corr, the cemetery manager left last week so Kyle Sylvester has stepped up and is helping out in those two positions.</li> <li>• July 27<sup>th</sup>, Adams County will be announcing the grant awards from the spring applications.</li> </ul>	<p><b>No Action</b></p>
<p><b>13. Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• Application for the PRAB has been received but the applicant needs to attend a meeting prior to being interviewed by the members. Candidate has been contacted and advised of this requirement.</li> </ul>	<p><b>No Action</b></p>

<b>14. Dates to Remember</b>	•	<b>No Action</b>
<b>15. Adjournment</b>		<b>Motion to adjourn at 6:30 pm made by Adam Kniss and seconded by Stephanie Brown.  Motion Carried</b>