



500 S. 4th Avenue, Brighton, CO 80601

Approved as Presented

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1st Floor at City Hall, 500 South 4th Avenue, Brighton, Colorado.

DATE: April 20, 2023

Call to Order/Pledge of Allegiance: Vice-chair Murphy called the meeting to order at 6:00 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum:

Commissioners Present: Ms. Mardita Murphy, Mr. Dick Hodge, Ms. Jo Pinto, Ms. Amber Robbins, Ms. Toni Kile, Ms. Kat Lewis, Ms. Ann Taddeo, Ms. Valerie Cooper

Commissioners Absent: Mr. Sage Naumann (Excused), Ms. Diana Hernandez

A quorum was determined.

Staff Present: Ms. Emma Lane, Ms. Shannon McDowell, Mr. Bill Armstrong, Ms. Jordan Kowalenko

Others Present:

Approval of Agenda:

Motion to approve the agenda by Commissioner Pinto. Second by Commissioner Kile. Motion Carries.

Approval of Minutes for March 16, 2023:

Motion to approve the minutes for March 16, 2023, as distributed by Commissioner Kile. Second by Commissioner Pinto. Motion Carries.

Consent Agenda:

Motion by Commissioner Pinto. Second by Commissioner Cooper. Motion carries.

Public Comment:

No Public Comments

Public Hearing:

No Public Hearing

Reports / Presentations:

Committees:

Ms. Kile presented the minutes and discussion items for the Gala. The Commission engaged in an open conversation about the decor for the Gala and the involvement of the Brighton Fire Department.

Staff:

Emma Lane

Grants & Surveys:

Cannery:

The Cannery is located at 238 N. Main Street. Staff has received the HSA grant for the Cannery. Staff is working with the architect and property owner for next steps.

Historic Properties and Referrals:

402 S. 2nd Avenue:

No update on the insurance issue. Commissioner Naumann has decided to withdraw his home for the time being until the insurance inquiries are definitively answered.

245 S. 8th Avenue:

Commissioner Hodge has completed the research for the house. Ms. Lane is compiling the information into the 1403 form and the next step will be to talk to the homeowners.

Other Business:

HPC Trainings: Ms. Lane explained that the initial HPC trainings have been completed by three HPC members and there will be more trainings coming in the summer. Possible topics include how to do a house history and how to describe architectural features.

Watchlist: The commission showed an interest in the stagecoach stops. It was determined that this will be an on going discussion for the HPC.

Staff:

Bill Armstrong

Museum Updates:

Engagement & Marketing:

Children – 22; Adult – 26; Senior – 3; and Event – 46

Research Requests – 3

Facebook/Instagram –

Three posts went out on Wednesday at noon. The posts reached 2090 on Facebook and 2 on Instagram. Followers on Instagram are at 379 and on Facebook there are 1,390 followers.

Collection:

The collections workroom has been established and the Tashiro oral history has been scheduled for April 28th.

Volunteers:

Year to date volunteer hours: 176.25. Month to date: 79.

Exhibit & Interpretation/Outreach/Education:

Mr. Armstrong provided various updates including a recap of the pARTy bus open house and the 46 attendees of the event. Additionally, Mr. Armstrong informed the Commission about the Kiwanis tour, a homeschool visit to the museum, and the event schedule for summer.

Funding:

BTLAC grant has been passed back to the BCAC and they have approved the request for \$4,500 for museum events.

Expansion:

Mr. Armstrong explained that HPC closet is ready to be moved to a new suite. The Commission and Staff discussed openly what days and times might work for getting the suite organized.

Unfinished Business:

Preservation Plan Updates- Ms. Lane presented Commissioners with a spreadsheet of the preservation plan and the updates that she made based on the last meeting. The Commission and Staff engaged in an open conversation regarding the Midland Cereal Building, Walnut Grove, and various other properties.

New Business:

2024 Budget Requests- The Staff and Commission discussed the priorities for the budget. It was determined that the Commission would like to focus on requests for the Midland Cereal Building, Walnut Grove, and a possible designation of Kuner Road.

Additional Comments:

It was redetermined that the HPC will attend the City BBQ event on July 20th instead of having a meeting on July 20th. It was also determined that the Commission would participate in the proclamation at City Council on May 2nd.

Announcements:

Other Events –

- National Historic Marker Day – April 28, 2023 – Ms. Lane and commissioner discussed cleaning the plaques around town in celebration, it was requested that the Commission members and Ms. Lane discuss via email if there was any interest in participating.
- CLG Webinar: CLGs and the National Register - 5/24 – HPC members were encouraged to email Ms. Lane if they would like help signing up for this training.
- CLG Webinar: National Park Service Grants as a CLG Benefit - 6/21 - HPC members were encouraged to email Ms. Lane if they would like help signing up for this training.

Adjournment:

Motion to adjourn at 7:32 p.m. by Commissioner Murphy.

Next Meeting:

May 18, 2023

Submitted by,
Jordan Kowalenko