



**500 S. 4th Avenue, Brighton, CO 80601**

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado held in the Council Chambers on the 1st Floor at City Hall, 500 South 4<sup>th</sup> Avenue, Brighton, Colorado.**

**DATE: March 12, 2020**

**Call to Order/Pledge of Allegiance:** Chairman Sara Dawson called the meeting to order at 6:04 p.m. followed by the pledge of allegiance.

**Roll Call/Establish Quorum: Commissioners Present:** Sara Dawson, Dick Hodge, Catherine Johnson, Jo Pinto and Mark Humbert

**Commissioners Absent: (Excused)** Sage Naumann, Kenneth Guzman **(Unexcused)**

**Staff Present:** Kim Bauer, Brianne Schreck and Sheryl Johnson

**Others Present:** Mardita Murphy and Melody Jablonski

**Seating of Alternates:**

There were no alternates to seat.

**Approval of Agenda:**

Motion to approve the agenda as presented by Jo. Second by Mark. Motion Carries.

**Approval of Minutes for February 13, 2020:**

Motion to approve the minutes for February 13, 2020 as distributed and accept a correction to the January 9, 2020 minutes to correct Sage's title. Motion by Catherine. Second by Dick. Motion Carries.

**Consent Agenda:**

Demolition Subcommittee - Wells Denver Case No. D1912-01 – January 15, 2020

Motion to approve as submitted by Sara.

**Public Comment:**

None

**Reports / Presentations:**

None

**Committees**

There were no reports from the committees.

**Staff - Kim Bauer**

***GRANTS & SURVEYS:***

**Kuner Row Properties Survey (previously referred to as Central Addition Subdivision Survey)** – The CLG Grant application for the survey was submitted to History Colorado on January 15, 2020. The grant is for \$20,000 with a \$3,000 match from the City. The area includes 15 houses and will be the first phase for the Central Addition area with the focus on the western edge which includes the Kuner Row properties. On March 2<sup>nd</sup>, staff was notified that the Commission received the CLG grant. Staff is working with the Finance Department for the requests and next steps of the grant funding process. A resolution will go before City Council on the agreement of the CLG funds.

**2020 Vision Session Follow-Up** – The Commission discussed ideas for 2020 at the last meeting. Appendix A outlines some of the key highlights and the following goals were created from the ideas for 2020.

- 1) Continue and expand the Oral Histories project
    - a. Make information
  - 2) Look at other ways to develop a more robust storytelling initiative for the Brighton City Museum and Historic Preservation team
    - a. Tours
    - b. Educational Partnerships
    - c. Social Media
  - 3) Work on a series of educational materials that cover Preservation “basics”
  - 4) Pursue a variety of ways to grow property designation outreach
- Kim will start a timeline for the next meeting to start to address some of these goals.

#### ***BUDGET:***

Appendix B outlines a list of items for the museum for this year. The list includes cleaning supplies, collection materials, exhibit materials and dues for organizations that we want to belong to and for the accreditation process to be completed in 2022. Brianna has been working on collection pieces and backlogs. She is making sure that items are properly packaged for storage. We may gain some extra space in the vault that was shared with the Youth Commission.

#### ***OUTREACH STATISTICS:***

Facebook for the period of February 6 through March 4 had 344 page likes. The post reaches totaled 7,525. The total page likes was 828 which is an increase of 181 from last month. The Digital Walking Tour of the Downtown Historic District had 83 visitors from February 4 to March 5. The website pages had 83 views; the Brighton City Museum had 48 views; and the Downtown District had 45 views. The Property Designation page did not have any views. The Brighton City Museum Blog recently had the Google Analytics added and from February 26 to March 4, there were 8 views.

#### ***MUSEUM UPDATES:***

**Exhibits** – “A Reserve of Public Service: The History of Brighton’s Armory” is now on display in the hallway. This is the first exhibit to include Spanish translations. The museum staff is already focusing on their next exhibit.

**Collections** – There were two new items donated by Commission Hodge.

**Volunteers** – The DAR Group is continuing to transcribe the Cress Letters for us. Thirty-six of the letters are completed and they have spent approximately 20 hours working on this. They are currently working on 67 other letter. These letters are all multiple pages.

**Visitors** – The museum hours have changed and are now Monday, Tuesday, Thursday and Friday and the first Saturday of the month. The hours are 10:00 am to 4 pm. Appointments can be made for 12:00 pm to 1:00 pm. The museum will be closed on Wednesday’s. The museum has had 32 visitors so far this year. There have been 9 research requests this year for a total of 20 hours.

#### **Unfinished Business:**

##### ***2020 Budget***

We have some events coming up that will require funds. Most expenses are coming out of the operating funds. There were several expenses that were just processed that that were not reflected on this month’s report.

#### **New Business:**

Interview Mardita Murphy for the Commission  
Mardita Murphy introduced herself to the Commission. She has been in Colorado about 2 ½ years. She works for a design company and has experience in tax credits, designations and nominations. She would be able to contribute to the educational programs that the Commission will be working on in the future. Mardita has an architectural background as well. She would be available for the Thursday meetings. She has a professional background and would come on the Commission as a professional.

Move to recommend the nomination of Mardita Murphy as a professional member to the Brighton Historic Preservation Commission upon final approval from the Brighton City Council by Catherine. Second by Jo. Motion carries.

**Additional Comments:**

There are some committees meeting next week. May is Historic Preservation Month. We will be having our Brick Awards luncheon again. Nominations need to be submitted for the Brick Awards. We should invite all of the Brick awardees to the luncheon.

**Adjournment:**

Motion to adjourn at 6:50 p.m. by Mark. Second by Jo. Motion Carries.

**Announcements:**

- CLG Forum – Thursday, March 19<sup>th</sup> – 1:00 – 5:30 pm – Manitou Springs Heritage Center, 517 Manitou Avenue, Manitou Springs, CO (**Postponed**)
- CLG Webinar – Preservation Plans – Wednesday, March 25<sup>th</sup> – 12:00 – 1:00 pm
- CLG Workshop - Historic Survey Smart Tool Workshop – Thursday, April 23<sup>rd</sup> – 1:00 – 4:30 pm – 281 N. College Street, Ft. Collins
- State of the City Address – Wednesday, April 29<sup>th</sup> – Doors open at 6:30 pm, Speech at 7:00 pm – Armory, 300 Strong Street
- Central Regional CLG Forum – Thursday, June 18<sup>th</sup> – 9:00 am – 3:00 pm – Robert A. Clark Emergency Operation Center, 911 Miners Mesa Road, Black Hawk
- CLG Workshop – Applying the SOI Standards for Rehabilitation – Monday, August 3<sup>rd</sup> – 1:00 – 6:00 pm – Tabor Opera House, 308 Harrison Avenue, Leadville

**Next Meeting:**

April 9, 2020

Submitted by,  
Sheryl Johnson