

**City of Brighton  
Bike Brighton Sub-Committee  
January 22, 2020**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1. Call to order		<b>Chelsea Sloan called the meeting to order at 6:02pm</b>
Roll Call	<p>Members Present: Chelsea Sloan, Brian Blehm, Brian Poteet, David McWilliams, and Robert Eckelman. Phil Doerner arrived at 6:03pm.</p> <p>Staff Present: Mark Heidt</p> <p>Members Excused Absent: Ric Reed</p>	
2. Approval of the minutes (December 18, 2019)		<p><b>Motion was made by Brian Poteet to approve the December 18, 2019 minutes as presented and seconded by Brian Blehm.</b></p> <p style="text-align: center;"><b>Vote: 4-0</b></p> <p style="text-align: center;"><b>Motion Carried</b></p>
3. Approval of Agenda/Changes to the Agenda		<p><b>Motion to approve agenda made by Brian Blehm and seconded by Brian Poteet.</b></p> <p style="text-align: center;"><b>Vote: 5-0</b></p> <p style="text-align: center;"><b>Motion Carried</b></p>
4. Welcome Guests	Gary Wardle, Director of Parks and Recreation	<b>No Action</b>

5. Communications	<ul style="list-style-type: none"> <li>• Parks and Recreation Advisory Board meeting March 4, 2020</li> <li>• City Council Study Session March 24, 2020</li> </ul>	<b>No Action</b>
6. Parks and Recreation Director Gary Wardle Question Period	<p>Gary Wardle answering questions:</p> <ul style="list-style-type: none"> <li>• It would be possible to increase the dollar amount allotted to the Bike Brighton Subcommittee if budget request is submitted by the beginning of June.</li> <li>• Add amenities, additional education, conferences, etc. into budget request amount to come out of recreational capital budget through Travis Haines.</li> <li>• Possibly hire professionals to provide education with budgeted money to provide an opportunity for other departments to increase their knowledge for multi-modal transportation</li> <li>• Reach out to Jeffrey Huelett from Brighton Recreation Center to offer and advertise a regularly scheduled class to offer a chance for people to get information about multi-modal transportation.</li> <li>• GIS department could implement a line-of-sight program for all trails and bike lanes at intersections using a possible youth commission intern unless it is too technical. Mark Heidt is willing to meeting with City Employees in charge of GIS to see if this goal is achievable or if this would have to be hired out to an outside entity.</li> <li>• Mark Heidt will work with Christopher Montoya to make sure bike lanes and trails either line up or divert before cyclists come to dead ends for safety purposes to keep cyclists safe.</li> <li>• Gary Wardle suggests Bike Brighton to keep trying, advertise at Full Moon Bike Rides, and events about vacant positions on the committee. Youth Commission could promote getting youth to be part of the group.</li> </ul>	<b>No Action</b>

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|  | <ul style="list-style-type: none"><li>• Suggest to the PRAB to change the policy to a 2-year term versus a 4-year term for being part of Bike Brighton to alleviate the commitment pressure for people who would be interested in being part of the group, but do not wish to for a four year period.</li><li>• There are no new citywide events scheduled for the City of Brighton in 2020. The same events will take place.</li><li>• Bike Brighton could advertise at the Cemetery during October for Cemetery Walk or around Memorial Day by talking with Aaron Corr the Cemetery Manager.</li><li>• Gary Wardle will speak with Jeffery Huelett about doing a bike race that Bike Brighton could be a part of.</li><li>• The Downtown Plaza Phase I will be completed by March 1, 2020 and planting will be done in mid-May if the weather permits. Phase II goes to City Council for their input January 28, 2020 based off the created Master Plan. Once this has been decided the design process will begin &gt; apply for Adams County grant in the fall &gt; begin implementing Phase II beginning in January 2021.</li><li>• Gary Wardle provided a chart showing how many acres in Brighton are now established for parks. See chart for details.</li><li>• Mark Heidt suggests for Bike Brighton Subcommittee to invite Jeffery Huelett for a question period to provide insight about integrating cycling into Brighton Recreation program activities.</li><li>• The Recreation Center does have the bike trail maps available for distribution to the public as well as City Hall, Eagle View Adult Center, Cemetery, etc.</li></ul> |  |
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	<ul style="list-style-type: none"> <li>• Parks and Recreation would like to see the committee take the Bicycle Friendly Community application and accomplish “Bronze” ranking, keep pushing the City to integrate multi-modal transportation and bike facilities, and come up with a game plan on how to move forward as a committee and get the funds needed to provide more education about bicycling.</li> <li>• The opening of the Colorado Front Range Trail and the challenge of connecting Veterans Park to downtown Brighton is getting through the roundabout. Finding another way for people to route themselves is currently the biggest challenge.</li> </ul>	
7. Moving People Forward Conference Discussion	<ul style="list-style-type: none"> <li>• City Council will not be attending Moving People Forward Conference.</li> <li>• Jason Bradford from Community Development, Gerardo Martinez from Public Works, and Mark Heidt will be the staff that is attending.</li> <li>• Chelsea Sloan, David McWilliams, and Brian Blehm will be attending from the committee. Brian Poteet was nominated and will be attending MPFC.</li> <li>• Meeting and carpooling from City Hall</li> </ul>	<p><b>Motion to approve nomination of Brian Poteet to attend Moving People Forward Conference made by Phil Doerner and seconded by Brian Blehm.</b></p> <p><b>Vote: 5-0</b> <b>Motion Carried</b></p>
8. Bicycle Friendly Community Update & Presentation Work	<ul style="list-style-type: none"> <li>• Brian Blehm, Phil Doerner, and Mark Heidt explained building blocks and Bicycle Friendly Communities report (Card) from League of American Bicyclists to achieve bronze.</li> <li>• Presentation will be reviewed at February meeting.</li> <li>• Brian Blehm, Phil Doerner, and Mark Heidt will be creating a PowerPoint presentation.</li> </ul>	<b>No Action</b>
9. Bicycle Friendly Business Update	<ul style="list-style-type: none"> <li>• Update will be next month.</li> </ul>	<b>No Action</b>

<p>10. Full Moon Bike Ride Schedule 2020 Approval and Volunteer Discussion</p>	<ul style="list-style-type: none"> <li>• Mark Heidt will draft a sign-up list for volunteers for 2020 Full Moon Bike Rides and events.</li> </ul>	<p><b>Motion to approve Full Moon Bike Ride maps and schedule made by Brian Blehm and seconded by Phil Doerner.</b></p> <p><b>Vote: 5-0 Motion Carried</b></p>
<p>11. Upcoming Events</p>	<ul style="list-style-type: none"> <li>• Items were discussed.</li> </ul>	
<p>12. Next Agenda Items</p>	<ol style="list-style-type: none"> <li>1. Call to Order/Roll Call</li> <li>2. Approval of Minutes (January 22, 2020)</li> <li>3. Approval of Agenda/Changes to Agenda</li> <li>4. Welcome Guests</li> <li>5. Communications (To City Council, PRAB &amp; Others)</li> <li>6. Adams County Parks, Open Space and Trails Manager Kurt Carlson and Big Choice Brewing Shane Oliphant Discussion Period</li> <li>7. Recap of the Moving People Forward Conference</li> <li>8. Recap of meeting with 27J Superintendent</li> <li>9. Bicycle Friendly Community Presentation Work for PRAB and City Council</li> <li>10. Brochure, Waivers, and Liability Ride Discussion</li> <li>11. Giveaway Discussion and Sign Up List</li> <li>12. Bicycle Friendly Business Update</li> <li>13. Upcoming Events</li> </ol>	<p><b>No Action</b></p>

	<p><b><u>Bike Brighton Meeting</u></b></p> <ul style="list-style-type: none"> <li>• March 25, 2020 (Guest Speaker Jeffery Huelett from Brighton Recreation Center, Recap of Presentations, Signage from Wayfair, and Pre-Full Moon Bike Ride Review)</li> <li>• April 22, 2020</li> <li>• May 27, 2020</li> </ul> <p><b><u>Calendar Dates and Events</u></b></p> <ul style="list-style-type: none"> <li>• March 4, 2020 PRAB Meeting – Presentation about Bicycle Friendly Community designation</li> <li>• March 24, 2020 – City Council Study Session on Bicycle Friendly Community designation and bicycling update</li> <li>• April 7, 2020 Pink Moon and Holy Week Full Moon Bike Ride</li> </ul> <p>14. Next Agenda Items</p> <p>15. Adjournment</p>	
<p>13. Adjournment</p>		<p><b>Motion made to adjourn meeting at 8:13pm made by Brian Blehm and seconded by Robert Eckelman.</b></p> <p><b>Vote: 5-0 Motion Carried</b></p>