

**City of Brighton
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes of January 6, 2021**

TOPIC	DISCUSSION	ACTION
1. Roll Call / Determination of a Quorum	Roll Call: Adam Kniss, Hugh Frazier, Stephanie Brown, Ric Reed, Cory Moul, Katya Missaghi, Dave Swanson, Jeremy Hammen, Vivian Hindman, Mark Humbert and Charles Flores Members Absent: Ric Reed and Mary Ellen Pollack Staff Present: Jeffrey Hulett, Dianne Secord, Mark Heidt and Kyle Sylvester A Quorum: Yes	Meeting called to order by Adam Kniss at 5:30 pm.
2. Seating of Alternates	No alternates to be seated	No Action
3. Pledge of Allegiance		Adam Kniss led the members in the Pledge of Allegiance
4. Approval of November 4, 2020 minutes		Stephanie Brown made a motion to approve the minutes as presented, motion was seconded by Hugh Frazier. Motion Carried
5. Addition to Agenda	Swearing in of Jeremy Hammen. Natalie Hoel, City Clerk performed the swearing in of member Jeremy Hammen.	No Action
6. Guest(s)	Natalie Hoel, City Clerk	No Action
7. Review 2021 Capital Projects Budget	Staff reviewed the 2021 budget items with staff	No Action

<p>8. Morimitsu Farm Property/Conservation Easement</p>	<p>Kyle Sylvester reported on the Morimitsu Farm and the Conservation Easement on it. Adam Kniss asked Kyle what the cost was of the property and Kyle stated that he didn't have that information currently and would have staff email it to the members the day after the meeting.</p>	<p>No Action</p>
<p>9. Report of Bike Brighton Sub-Committee</p> <p>Accept the October 28, 2020 & November 18, 2020 minutes</p>	<p>Ric Reed reported on the Bike Brighton Sub-Committee:</p> <ul style="list-style-type: none"> • October 28, 2020 meeting – met with City Manager • Discussed the remaining 2020 budget and decided to purchase the give aways for the 2021 events. The 2021 funds will go towards another Fix It Station 	<p>Motion to accept the October 28, 2020 and November 18, 2020 minutes by Ric Reed and seconded by Cory Moul.</p> <p>Motion Carried</p>
<p>10. Report of District Plan Commission</p>	<p>Adam Kniss reported on the District Plan Commission:</p> <ul style="list-style-type: none"> • Conservation easement on the Morimitsu Property 	<p>No Action</p>
<p>11. Tree Board</p>	<p>Kyle Sylvester reported:</p> <ul style="list-style-type: none"> • There are still trees available from the Tree Program • Emerald Ash Borer has not turned up in Brighton yet but staff will be treating the city's trees as a preventative measure. • Arbor Day is in April 	<p>No Action</p>
<p>12. Cemetery</p>	<p>Aaron Corr reported:</p> <ul style="list-style-type: none"> • 2020 was a busy year, burial numbers were up from 2019 • Wreaths Across America went well • Cameras installed at Elmwood Cemetery • Still don't have the pedestals for the new sculptures. 	<p>No Action</p>

<p>13. Reports</p>	<p>City Council Representative: <i>Mark Humbert:</i></p> <ul style="list-style-type: none"> • City Council approved the appointment of the new Youth Commission members on boards and commissions. <p>Youth Commission Representative:</p> <ul style="list-style-type: none"> • NLC presentation to city council • Scheduling future events <p>School Board Representative:</p> <ul style="list-style-type: none"> • School to begin in person on Tuesday, January 11th, staff has been getting things ready for the students <p>Staff: <i>Jeffrey Hulett:</i></p> <ul style="list-style-type: none"> • 2020 achievements for the Recreation Department <p><i>Mark Heidt:</i></p> <ul style="list-style-type: none"> • Projects updates <p><i>Kyle Sylvester:</i></p> <ul style="list-style-type: none"> • 2020 achievements for Parks & Open Space Department 	<p>No Action</p>
<p>14. Future Agenda Items</p>	<ul style="list-style-type: none"> • Officer elections 	<p>No Action</p>
<p>15. Dates to Remember</p>		<p>No Action</p>
<p>16. Adjournment</p>		<p>Motion to adjourn at 6:45 pm made by Stephanie Brown, motion seconded by Cory Moul.</p> <p>Motion Carried</p>