

Brighton Historic Preservation Commission

City Hall, 500 S. 4th Ave., 1st Floor, Council Chambers, Brighton, CO 80601

Virtual Meeting Agenda

Date: July 9, 2020 - 6:00 P.M.



Please click the link below to join the webinar: <https://us02web.zoom.us/j/87366192400>

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Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) - Webinar ID: 873 6619 2400

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BRIGHTON HISTORIC PRESERVATION COMMISSION

500 S. 4TH Avenue
Brighton, CO 80601
303-655-2042

sjohnson@brightonco.gov

Chairperson:

Sara Dawson

Vice-Chair:

Dick Hodge

Secretary/Treasurer:

Catherine Johnson

Commissioners:

Jo Pinto
Sage Naumann
Mardita Murphy

City Council

Representatives:

Mark Humbert
- Alternate

Youth Commission

Representative:

Prisylla Arteaga
Kenneth Guzman

Alternate:

Vacant
Vacant

City Admin. Assistant:

Sheryl Johnson

City Staff:

Kim Bauer
Brianne Schreck

- | | |
|--|--------------------------------|
| I. CALL TO ORDER / PLEDGE OF ALLEGIANCE | Sara Dawson |
| II. ROLL CALL | Sheryl Johnson |
| III. SEATING OF ALTERNATES – No Alternates | Sara Dawson |
| IV. APPROVAL OF AGENDA | Sara Dawson |
| V. APPROVAL OF MINUTES FOR JUNE 11, 2020 | Sara Dawson |
| VI. CONSENT AGENDA | Sara Dawson |
| VII. PUBLIC COMMENT
Public invited to be heard on matters not on the agenda (Limited to 5 minutes) | |
| VIII. REPORTS / PRESENTATIONS

<u>Committees:</u>

<u>Staff:</u>
Staff Report from Kim | Kim Bauer |
| IX. UNFINISHED BUSINESS
2020 Budget
Finish Discussion and Provide Updates from Goal #1
Continue and Expand the Oral Histories Project | Catherine Johnson
Kim Bauer |
| X. NEW BUSINESS
Discussion of Bronze Plaques for 301 S. Main & Depot
Discussion of Goal #2 – Ways to Develop Storytelling
a) Tours; b) Educational Partnerships; c) Social Media | Kim Bauer
Kim Bauer |
| XI. ADDITIONAL COMMENTS | |
| XII. ADJOURNMENT | Sara Dawson |
| XIII. ANNOUNCEMENTS
Email sent on Webinar Series – at least 1 webinar per week | |
| <ul style="list-style-type: none">• CLG – Dismantle Preservation Virtual Unconference – Tuesday, July 28th – 9:00 am – 9:30 pm – Workshops link: https://www.sarahmarsom.com/dismantlepreservation• CLG Diversity & Inclusion, July 29th – 10:00 – 11:00 am – Link: Join Zoom Meeting https://zoom.us/j/94580368065?pwd=RE9mT2tLWHI6aU1PR2FBclQrOHVvZz09• CLG Workshop – Applying the SOI Standards for Rehabilitation – Monday, August 3rd – 1:00 – 6:00 pm – Tabor Opera House, 308 Harrison Avenue, Leadville | |

NEXT MEETING
AUGUST 13, 2020



500 S. 4th Avenue, Brighton, CO 80601

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, Brighton, Colorado held a Virtual Meeting at <https://us02web.zoom.us/j/84706971374>
Or Telephone: Dial US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)
Webinar ID: 847 0697 1374**

DATE: June 11, 2020

Call to Order/Pledge of Allegiance: Chairman Sara Dawson called the meeting to order at 6:09 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum: Commissioners Present: Sara Dawson, Dick Hodge, Catherine Johnson, Mardita Murphy, Sage Naumann, Jo Pinto (6:45) and Mark Humbert

Commissioners Absent: (Excused) (Unexcused)

Staff Present: Kim Bauer, Brianne Schreck and Sheryl Johnson

Others Present: None

Seating of Alternates:

There were no alternates to seat.

Approval of Agenda:

Motion to approve the agenda as presented by Commissioner Naumann. Second by Commissioner Murphy. Motion Carries.

Approval of Minutes for May 14, 2020:

Motion to approve the minutes for May 14, 2020 as distributed. Motion by Commissioner Johnson. Second by Commissioner Naumann. Motion Carries.

Consent Agenda:

No Consent Agenda Items

Public Comment:

None

Reports / Presentations:

None

Committees

There were no reports from the committees.

Staff - Kim Bauer

GRANTS & SURVEYS:

Kuner Row Properties Survey Grant – Staff is working with the State office on the next steps. A Consultant will be selected tonight and then will go to City Council for approval. Five quotes were received to do the survey work of this area. The quotes are: 1) Cultural Resource Historians - \$14,960; 2) History Matters - \$20,475; 3) Rausche Historic

Preservation - \$3,000; 4) Autobee & Autobee - \$9,989.20; and 5) Pinyon - \$20,473.80. Staff has received the signed contract from History Colorado.

HISTORIC PROPERTIES AND REFERRALS:

Southgate Metropolitan District – A proposed Metro District application for the area generally at 120th and Potomac Street. This property has been discussed with the SHIPO and they think it will qualify for historic designation and the information should be sent to the State for review. 1403 documentation for historic eligibility in the early 1990s was completed but may need to be updated. A preliminary evaluation form will be submitted on the property. Kim is working on this documentation.

1886 Church – A preliminary evaluation form would need to be completed and submitted for the National Register. An application to get on the National Register was done about 15 years ago but was not approved for the register. The church is on the State Register and has been locally designated. Further research needs to be done on the building. The Adams County Historic Society may also have information on the church that could be obtained. The Commission asked to see the documentation that was originally sent about 15 years ago.

OUTREACH STATISTICS:

May 2020 –

Facebook for the period of May 7 – June 3, had 198 page views; 2,038 post reaches; and a total of 902 page likes. Instagram account was started on May 28th. There are already 22 followers and has a reach of 25 with 49 impressions. The Digital Walking Tour of the Downtown Historic District from May 5th – June 4th had 96 visitors. The Growing History: Brighton City Museum Blog had 15 users in 25 sessions with an average session duration of 2 minutes and 21 seconds. The Website pages for this period was not available from the PIO office. .

OTHER UPDATES:

Staff created a new “one-pager” flyer that includes many of our digital initiatives. Links to the “Growing History” blog continue to update once a month. There is a link to “Helpful Links” page. Other links included are to the State’s Website or PBS Colorado Experience as well as links to Facebook, the digital exhibit and to the Downtown Digital Walking Tour. Staff was interviewed by the PIO team who are working on a video that will be produced with updates from the museum and Historic Preservation Offices and how we are still open even though the doors are closed. The Historic Splendid Valley tour is completed. IT will be testing the link and once it is complete, we will be able to share it.

MUSEUM UPDATES:

Exhibits – “A Reserve of Public Service: The History of Brighton’s Armory” is now on display in the hallway. The digital exhibit should be completed by June 12th. The physical exhibit is still up in the hallway space of Historic City Hall. The next physical exhibit about Historic Splendid Valley is still being planned for August 1st. Draft panels are done and being reviewed by staff. The labels are currently being written. The Commission should continue to share the digital exhibit link. The museum staff is in the planning stages of a third digital exhibit that would use Albin Wagner’s watercolor paintings of buildings around town. This is planned to be another ArcGis StoryMap similar to the downtown tour.

Collections – The Adams County Historic Society donated about 20 yearbooks from the 1970s and 1980s from BHS. They are currently being quarantined and will assist researchers in our library. The museum staff has studied best practices for donations when we return from the closure. This will include Ziploc bagging and having those items “quarantine” for about 9 days before continuing the cataloging process.

Visitors – Historic City Hall will be reopening on June 8th. As places begin to open, museums will remain closed according to the Colorado Safer-At-Home guidelines. Staff will continue to monitor this information. Museum visitors year to date are at 167. The museum is currently on pace for roughly 575 visitors by December without the WinterFest visits.

Other Updates – Museum staff is working on starting a series by making a video and talking about some of the items. The museum staff will also start surveying visitors which will be started on Facebook to ask those who have visited the current online exhibit or the Downtown Walking Tour for feedback. There have been a total of 18 requests for research this year through June 1st. The total hours spent on research is 37 hours and 10 minutes.

Unfinished Business:

2020 Budget

There has been no change this month. Staff will begin to focus on their needs and will begin to move forward with getting some items purchased for archiving and exhibits.

New Business:

RFQ Proposal Presentation

Again there were 5 proposals received to the survey process for the Kuner Row Properties. The proposals are: 1) Cultural Resource Historians - \$14,960; 2) History Matters - \$20,475; 3) Rausche Historic Preservations - \$3,000; 4) Autobee & Autobee - \$9,989.20; and 5) Pinyon - \$20,473.80. Staff rated the proposals and offered comments on the 5 proposals. Background checks and referrals were taken into consideration. Based on the proposals, a motion was made to recommend a firm to do the survey.

A formal motion was made by Commissioner Humbert to move that the Historic Preservation Commission select Cultural Resource Historians for the grant survey in the amount of \$14,960. Seconded by Commissioner Murphy. Motion carries.

Goal Setting – 4 General Goals

The 4 general goals are: 1) Continue and expand the Oral Histories Project; 2) Look at ways to develop a more robust storytelling initiative of the Brighton City Museum and Historic Preservation team; 3) Work on a series of education materials that cover preservation basics; and 4) Pursue a variety of ways to grow property designation outreach.

The oral histories that we have need to be published and digitized and put on the webpage. Brianne has 5 of the oral histories that Dick has done. Staff will work at getting these posted. Commissioners should continue to provide names of people to interview and help set up interview times to get more oral histories completed. Albin Wagner had also done programs at the Armory that were videotaped that could also be put up. Some of these may also work for storytelling. Consent forms need to be completed for videos and recordings. A lot of outreach is already being done. The Commission will continue to review the goals. Any ideas for the remaining 3 goals should be sent to Kim.

Interview Commissioner Jo Pinto for Renewal

The Commission recognized that Commissioner Pinto was fulfilling a term and is now up for a 4-year term. Commissioner Pinto is a very effective writer and has skills for reviewing and proofreading materials that is an asset to the Commission.

Motion by Commissioner Hodge to recommend to City Council that Commissioner Jo Pinto be given a 4-year term to the Historic Preservation Commission. Second by Commissioner Naumann. Motion carries.

Kim will get the final details and give them to Commissioner Pinto.

Additional Comments:

Looking for ways to memorialize the big Christmas Tree that fell down at Historic City Hall. Commissioner Humbert will continue discussions with Mayor Mills, Travis and Mike in the Parks Department. Several ideas were given as to what could be done with the tree.

Steve Johnson owns a 1905 house and this may be a good house to survey and look at possible designation.

Adjournment:

Meeting was adjourned at 7:50 p.m. by Chairman Dawson.

Announcements:

- Tour of Founders Plaza and the Brighton Depot on June 18th at 6:30 pm
- Central Regional CLG Forum – Thursday, June 18th – 9:00 am – 3:00 pm – Robert A. Clark Emergency Operation Center, 911 Miners Mesa Road, Black Hawk – This may have been canceled.
- Preservation In Place Virtual Conference, June 18th – email was sent out for this event
- Archaeology & Preservation Webinar Series – Not approved for CLG Training Credit – all are at 12:00 pm
Dates of the webinars are: 6/17, 6/24, 7/1, 7/8, 7/15, 7/22, 7/29, 8/5, 8/12, 8/19
- CLG Workshop – Applying the SOI Standards for Rehabilitation – Monday, August 3rd – 1:00 – 6:00 pm – Tabor Opera House, 308 Harrison Avenue, Leadville

Next Meeting:

July 9, 2020

Submitted by,
Sheryl Johnson



STAFF REPORT

Monthly report on staff activity related to and involving Historic Preservation items.

Date Prepared: 7/1/2020

Date Presented: 7/9/2020

Prepared By: Kimberly Bauer, Historic Preservation Planner

Location: Virtual on Zoom Meeting

STAFF REPORT

GRANTS & SURVEYS:

Kuners Row Properties Survey Grant

- Cultural Resource Historians, LLC has been notified of their selection by the BHPC and has accepted.
- Staff has met with Finance and has been notified we do not need to move this particular approval to City Council because we budgeted the monies.
- Staff is working with procurement to make sure all the back-end mechanisms are in place to be able to start taking in invoices.
- Staff had a call with Carl from Cultural Resource Historians.
- Will work on the next step of an official meeting between us, the consultant, and History Colorado.

HISTORIC PROPERTIES AND REFERRALS:

- Preliminary Evaluation Form
 - 1886 Church? Any further feedback?
 - Main Street Creatives? (36 S Main Street)

OUTREACH STATISTICS:

June 2020:

[Started using the program Buffer]

- Facebook (for the period between June 3 and June 30):
 - Page Views: **138** (slightly down from last month)
 - Post Reach: **4,315** (up 75% from last month)
 - Total Pages Likes: **930**
- Instagram (June 24 – June 30):
 - Total followers: **86**
 - Reach: **61** (+52 versus previous week)
 - Impressions: **190** (+176 versus previous week)

- Digital Walking Tour of Downtown Historic District:
 - From the time period of June 1, – July 1: **44 visitors**
- Historic Splendid Valley Tour:
 - From the time period of June 1, – July 1: **209 visitors**
- Growing History: Brighton City Museum blog:
 - Overview from June 1 – July 1
 - Users: **55**
 - Sessions: **77**
 - Average Session Duration: **2 minutes and 03 seconds**

■ New Visitor ■ Returning Visitor

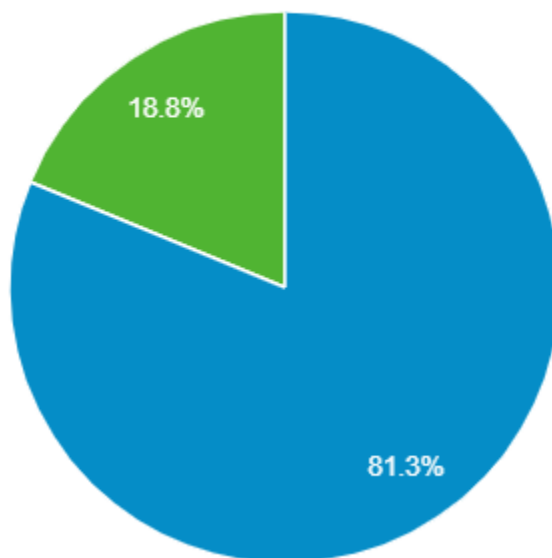


Photo showing a pie chart of new visitors versus returning: 18.8% returning; 81.3% new

OTHER UPDATES:

- As of this writing, contacted by PBS again for more information about the Buddhist Church/Temple.
- Asked by Anneli Berube, Ag Innovation Specialist to talk about the Historic Splendid Valley Tour at their District Plan Commission Meeting at the end of July.

- Historic Splendid Valley digital tour and will be in the next issue of the "Brighton Connection" and should be in an upcoming Brighton Weekly. This will also include a newly-created Survey to gauge people who have used any of our virtual offerings.

MUSEUM UPDATES:

- Visitors:
 - Reminder that when the Historic City Hall reopening was June 8. At the writing of this report, the Colorado Safer-At-Home appeared to indicate that Museums are one space that will remain closed. Staff will continue to look into this and update you accordingly.
 - Museum Visitors Year to Date (YTD): **266**
 - Continuing a good pace of virtual visitors

6/2/20	VR visitors - Paintings	8
6/9/20	VR visitors - Paintings	7
6/10/20	Researcher	1
6/16/20	VR-Paintings, VR-Armory	54
6/17/20	researcher	1
6/19/20	researcher	1
6/24/20	VR-Paintings, VR-Armory	17
6/29/20	researcher	1
6/30/20	VR-Paintings, VR-Armory	17

- Research requests:
 - 4 researchers in June at a total of 18 hours
 - Total hours spent: 55 hours 10 minutes
 - Created a research request form:



Brighton City Museum Research Request Form

Research Policies and Procedure:

The Brighton City Museum has a mighty selection of archival materials, research folders, photographs, and objects pertaining to Brighton's history and it's surrounding area. The museum welcomes public access to valuable historic material and welcomes personal and professional research with the following guidelines:

Walk-In Research will be limited to the handouts on Brighton's History and, as available, museum staff for no longer than 15 minutes. We suggest making an appointment if you would like to know more about a topic, person, etc.

Research Collections and Library Appointments must be made at least three workdays in advance, this allows staff the time to research, select, and pull requested items. To request an appointment, please fill out the information below as carefully as possible so that we can best assist your request.

Brighton HPC Budget - 2020

Line Item	Name	Approved Budget	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Total Spent / Received	Total Remaining	NOTES
Revenue													
Account #10-00-0000-02121													
	Beginning Balance (as of 1/01/2020)	\$18,356.93									\$18,356.93	\$18,356.93	
	Fundraising Activities										\$0.00	\$0.00	
	Book Sales			\$60.00							\$60.00	\$60.00	
	Cash Donations			\$100.00							\$100.00	\$100.00	
	Gala Donations (Income)										\$0.00	\$0.00	
	Gala Expenses										\$0.00	\$0.00	
	Total (Revenue)		\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,516.93	\$18,516.93	
Expenses													
Office Supplies Account # 10-21-4645-20000 \$800													
	Total	\$800		\$11.47	\$66.74						\$78.21	\$721.79	
Operating Supplies Account # 10-21-4645-21000 \$8,000													
	Total	\$8,000		\$50	\$821.72	\$283.70					\$1,155.70	\$6,844.30	
Professional Services Account # 10-21-4645-30005 \$20,000													
	Total	\$20,000									\$0.00	\$20,000.00	
Filings and Recordings Account # 10-21-4645-55500 \$150													
	Total	\$150									\$0.00	\$150.00	
Dues & Subscriptions Account # 10-21-4645-56000 \$800													
	Total	\$800					\$165.00				\$165.00	\$635.00	
Travel, Conferences & School Account # 10-21-4645-58000 \$3,000													
	Total	\$3,000		\$1,080.00	\$96.88			\$235.00			\$1,411.88	\$1,588.12	
Program Supplies Account # 10-21-4645-69000 \$2,000													
	Total	\$2,000									\$0.00	\$2,000.00	
Miscellaneous Account # 10-21-4645-80000 \$300													
	Total	\$300									\$0.00	\$300.00	
	Total(Expenses)		\$0.00	\$1,141.75	\$985.34	\$283.70	\$165.00	\$235.00	\$0.00	\$0.00	\$2,810.79	\$32,239.21	
	Total Funds Available	\$35,050.00	#####	\$33,908.25	\$32,922.91	\$32,639.21	\$32,474.21	\$32,239.21	\$32,239.21	\$32,239.21	\$32,239.21		