



AGENDA
ANNUAL BOARD MEETING
(Teleconference)
HISTORIC CITY HALL – BHA OFFICE
(Public Location)
Thursday December 3, 2020
4:00 pm
(To Immediately Follow the Study Session)

Board Members:

Doug Lambert, David Leon, Mark Humbert, Bob Gaiser, Michelle Miller, Spencer Cowen, Clint Blackhurst (Alt City Representative)

1. Call to Order – (Michelle Miller)

Board Chair... *"I will now call the December 3, 2020 Board Meeting to order at ____ P.M. Please rise for the Pledge of Allegiance."*

2. Pledge of Allegiance – (Michelle Miller)

When Pledge is completed... *"We will now Swear In Board Members."*

3. Swearing In – (Natalie Hoel)

When Swearing In is completed... *Michelle Miller announces... "We will now have roll call."*

4. Roll Call – (Kate Milburn)

When roll call is completed... *Michelle Miller announces... "We will now move to the next item."*

5. Seating of Alternate(s) – (Michelle Miller)

If no alternates to seat... *"It appears we do not have any alternates to be seated today. We will now move on to the next item."*

6. Public Comment – (Michelle Miller)

If no public comment... *"It appears we do not have any public comment today. We will now move on to the next item."*

7. Approval of Agenda – (Michelle Miller)

Board Chair... *"I will entertain a motion to approve the December 3, 2020 Board Meeting Agenda as presented."*

Recommended motion... *"I move to approve the December 3, 2020 Board Meeting Agenda as presented."*

Board Chair... *"Can I get a second?"* (Wait for second.)

Board Chair... *"All in favor say 'aye.'"* (Wait for response.)

Board Chair... *"Those opposed say 'nay.'"* (Wait for response.)

Board Chair... *"The motion passes/fails and the agenda is approved/disapproved. We will now move on to the next item."*

8. Election of Vice Chair- (BHA Attorney)

Recommended statement ..."I nominate _____ for the position of Vice-Chair of the Board."

Current Chair repeats the nomination..." _____ has been nominated for Vice- Chair of the board, do you accept nomination? Are there any further nominations?"

Notes:

- *A nomination does not require a second.*
- *If more than one nomination is provided and accepted, then the attorney will collect and review a written ballot with presiding commissioners voting on the nominees.*
- *Attorney announces the name with the majority of votes.*

9. Election of Chair- (BHA Attorney)

Recommended statement ..."I nominate _____ for the position of Chair of the Board."

Current Chair repeats the nomination..." _____ has been nominated for Chair of the board, do you accept nomination? Are there any further nominations?"

Notes:

- *A nomination does not require a second.*
- *If more than one nomination is provided and accepted, then the attorney will collect and review a written ballot with presiding commissioners voting on the nominees.*
- *Attorney announces the name with the majority of votes.*

10. Approval of Minutes for Regular Board Meeting – (Michelle Miller)

- *See July 9, 2020 Regular Board Meeting Minutes (attached)*

Board Chair..."I will entertain a motion to approve the July 9, 2020 Board Meeting Minutes as presented."

Recommended motion..."I move to approve the July 9, 2020 Board Meeting Minutes as presented." Board

Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

11. Approval of Minutes for Special Board Meeting – (Michelle Miller)

- *See August 13, 2020 Special Board Meeting Minutes (attached)*

Board Chair..."I will entertain a motion to approve the August 13, 2020 Board Meeting Minutes as presented."

Recommended motion..."I move to approve the August 13, 2020 Board Meeting Minutes as presented."

Board Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

12. Occupancy Reports – (Andrew W. Dall)

- *Presentation of June, July, August, September, & October 2020 Occupancy Reports*

Board Chair..."I will entertain a motion to accept the June, July, August, September & October 2020 Occupancy Reports as presented."

Recommended motion..."I move to accept the June, July, August, September & October 2020 Occupancy Reports as presented." Board Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

13. Staff Memos/Resolutions – (Michelle Miller)

Resolution 20-12-01 – Move to Work Plan

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO TO APPROVE THE APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) FOR THE MOVE TO WORK PROGRAM AND RECEIPT OF A MOVE TO WORK DESIGNATION AND APPROVAL FROM HUD TO PARTICIPATE IN THE MOVE TO WORK PROGRAM FIRST COHORT.

Board Chair... *“I would ask the Executive Director to provide a summary of this resolution.” (ED presents and answer Board questions)*

Board Chair... *“I will entertain a motion to approve Resolution 20-12-01 as read.”*

Recommended motion... *“I move to approve Resolution 20-12-01 as read.”*

Board Chair... *“Can I get a second?” (Wait for second.)*

Board Chair... *“All in favor say ‘aye.’” (Wait for response.)*

Board Chair... *“Those opposed say ‘nay.’” (Wait for response.)*

Board Chair... *“The motion passes/fails and Resolution 20-12-01 is approved/disapproved.”*

Resolution 20-12-02 – City of Brighton MOA

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO TO APPROVE THE AMENDED AND RESTATED MEMORANDUM OF AGREEMENT BETWEEN THE BRIGHTON HOUSING AUTHORITY AND THE CITY OF BRIGHTON.

Board Chair... *“I would ask the Executive Director to provide a summary of this resolution.” (ED presents and answer Board questions)*

Board Chair... *“I will entertain a motion to approve Resolution 20-12-02 as read.”*

Recommended motion... *“I move to approve Resolution 20-12-02 as read.”*

Board Chair... *“Can I get a second?” (Wait for second.)*

Board Chair... *“All in favor say ‘aye.’” (Wait for response.)*

Board Chair... *“Those opposed say ‘nay.’” (Wait for response.)*

Board Chair... *“The motion passes/fails and Resolution 20-12-02 is approved/disapproved.”*

Resolution 20-12-03 - RFQ for Hughes Station Refinance Consultant

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO TO APPROVE HENDRICKS COMMUNITIES LLC AS THE REFINANCE CONSULTANT FOR THE REFINANCE OF HUGHES STATION APARTMENTS.

Board Chair... *“I would ask the Executive Director to provide a summary of this resolution.” (ED presents and answer Board questions)*

Board Chair... *“I will entertain a motion to approve Resolution 20-12-03 as read.”*

Recommended motion... *“I move to approve Resolution 20-12-03 as read.”*

Board Chair... *“Can I get a second?” (Wait for second.)*

Board Chair... *“All in favor say ‘aye.’” (Wait for response.)*

Board Chair... *“Those opposed say ‘nay.’” (Wait for response.)*

Board Chair... *“The motion passes/fails and Resolution 20-12-03 is approved/disapproved.”*

14. Adjournment – (Michelle Miller)

Board Chair... *“I will entertain a motion to adjourn the December 3, 2020 Board Meeting.”*

Recommended motion... *“I move to adjourn the December 3, 2020 Board Meeting at ____ P.M.”*

Board Chair... *“Can I get a second?” (Wait for second.)*

Board Chair... *“All in favor say ‘aye.’” (Wait for response.)*

Board Chair... *“Those opposed say ‘nay.’” (Wait for response.)*

Board Chair... *“The motion passes and we are adjourned.”*

Brighton Housing Authority Next Board Meeting Schedule for January 14, 2021 at 4 PM
Targeted to be conducted by Teleconference
Public Location to be BHA Office at Historic City Hall
22 South 4th Avenue, Suite 202
Brighton Colorado 80601