



AGENDA

ANNUAL BOARD MEETING
HISTORIC CITY HALL
Monday, December 3, 2018
To follow Study Session (@4:00pm)

Board Members:

David Leon, Mark Humbert, Larry Warner, Bob Gaiser, Doug Lambert, Kirby Wallin (Alt City Representative)

1. **Call to Order** – (David Leon)
2. **Pledge of Allegiance** – (David Leon)
3. **Roll Call** – (Jocelyn Delgado)
4. **Seating of Alternate(s)** – (David Leon)
5. **Approval of Agenda** – (David Leon)
Recommended motion... "I move to approve the December 3, 2018 Annual Meeting Agenda as presented."
6. **Election of Vice Chair-** (BHA Attorney)
Recommended statement ... "I nominate _____ for the position of Vice-Chair of the Board."

Current Chair repeats the nomination... "_____ has been nominated for Vice- Chair of the board, do you accept nomination? Are there any further nominations?"
Notes:
 - A nomination does not require a second.
 - If more than one nomination is provided and accepted, then the attorney will collect and review a written ballot with presiding commissioners voting on the nominees.
 - Attorney announces the name with the majority of votes.
7. **Election of Chair-** (BHA Attorney)
Recommended statement ... "I nominate _____ for the position of Chair of the Board."

Current Chair repeats the nomination... "_____ has been nominated for Chair of the board, do you accept nomination? Are there any further nominations?"
Notes:
 - A nomination does not require a second.
 - If more than one nomination is provided and accepted, then the attorney will collect and review a written ballot with presiding commissioners voting on the nominees.
 - Attorney announces the name with the majority of votes.
8. **Approval of Minutes for Regular Board Meeting** – (David Leon)
Recommended motion... "I move to approve the November 8, 2018 Meeting Minutes as presented."
 - See attached November 8, 2018 Meeting Minutes

9. **Public Comment** – (David Leon)

10. **Occupancy Reports** – (Andrew Dall)

- *Presentation of October 2018 Occupancy Reports*

Recommended motion...“I move to accept the September 2018 Occupancy Reports as presented.”

11. **Financial Reports** – (Debbie Bradford)

- *Presentation of October 2018 Financials (Financials to be distributed at meeting)*

Recommended motion...“I move to accept the October 2018 Financial Reports as presented.”

12. **Resolutions/Staff Memos** – (Joseph A. Espinosa)

#1 – Resolution #18-12-01:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO APPROVE AN APPLICATION TO THE COLORADO DEPARTMENT OF LOCAL AFFAIRS - DIVISION OF HOUSING FOR A GRANT FOR LIBRETTO PHASE II.

Recommended motion...“I move to approve Resolution No. 18-12-01 as read.”

#2 – Resolution #18-12-02:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO APPROVE THE SUBMISSION OF A LETTER OF INTEREST PACKAGE TO THE UNITED STATES DEPARTMENT OF HOUSING & URBAN DEVELOPMENT FOR PARTICIPATION IN THE MTW FIRST COHORT UNDER NOTICE PIH-2018-17.

Recommended motion...“I move to approve Resolution No. 18-12-02 as read.”

#3 – Resolution #18-12-03:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO IMPLEMENT THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT APPROVED FAIR MARKET RENTS FOR 2019 AND THE PAYMENT STANDARDS FOR 2019.

Recommended motion...“I move to approve Resolution No. 18-12-03 as read.”

#4 – Resolution #18-12-04:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO IMPLEMENT THE 2019 REGULAR UTILITY ALLOWANCE SCHEDULE TO BE EFFECTIVE JANUARY 1, 2019.

Recommended motion...“I move to approve Resolution No. 18-12-04 as read.”

#5 – Resolution #18-12-05:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO AMEND THE 2018 INITIAL AUTHORITY BUDGET.

Recommended motion...“I move to approve Resolution No. 18-12-05 as read.”

#6 – Resolution #18-12-06:

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, APPROVING THE 2019 INITIAL BUDGET TO BE EFFECTIVE JANUARY 1, 2019.

Recommended motion...“I move to approve Resolution No. 18-12-06 as read.”

13. Adjournment - (David Leon)

Recommended motion... "I move to adjourn the December 3, 2018 Annual Board meeting at _____ P.M..."

Next Brighton Housing Authority Meeting to be on
Thursday, January 10, 2018 Location To Be Determined.