



22 South 4<sup>th</sup> Avenue \* Brighton CO 80601

## Special Board Meeting Minutes for April 12, 2018

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**1. CALL TO ORDER:**

Chairperson Ms. Jessica Jessen called the meeting to order at 4:05 p.m.

**2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

Commissioners Present: Jessica Jessen, David Leon, Larry Warner, Bob Gaiser, Doug Lambert and Mark Humbert

Commissioners Absent: Kirby Wallin

Alternate Commissioner Present: None

BHA Staff Present: Joseph A. Espinosa, Quetzally Castel, Debbie Bradford, Andrew Dall and Mark Berry (BHA Attorney)

**4. APPROVAL OF AGENDA:**

Commissioner Mark Humbert moved, seconded by Commissioner Larry Warner, to approve the April 12, 2018 Special Meeting Agenda.

*Vote: Approved by all present.*

**5. APPROVAL OF MINUTES FROM THE March 8, 2018 Regular Board Meeting:**

Commissioner Doug Lambert moved, seconded by Commissioner Mark Humbert, to approve the March 8, 2018 Regular Meeting Minutes as presented with correction Doug Lambert present at March 8, 2018 Regular Board Meeting.

Vote: Approved by all present.

**6. PUBLIC COMMENT:**

There was no public comment.

**7. OCCUPANCY REPORTS:**

Commissioner Bob Gaiser moved, seconded by Commissioner Larry Warner, to approve the January 2018 & February 2018 Occupancy Report as presented.

**8. FINANCIAL REPORTS:**

Commissioner Mark Humbert moved, seconded by Commissioner Bob Gaiser, to approve the January 2018 & February 2018 Financial Report as presented.

**9. RESOLUTIONS:**

**Resolution No. 18-04-01**

Chairperson, Ms. Jessica Jessen, presented to the Authority Resolution No. 18-04-01; A Resolution of the Commissioners of the Housing Authority of the City of Brighton, Colorado, to accept a donation of the 100% membership interest in Southern & Main I, LLC and become a 100% member in the company.

Commissioner Larry Warner moved, second by Commissioner Mark Humbert, to approve Resolution No. 18-04-01 as previously read.

*Vote: Approved by all present*

**10. EXECUTIVE SESSION:**

Chairperson, Ms. Jessica Jessen, recommended motion at 5:53 p.m., seconded by Commissioner Mark Humbert and Commissioner Bob Gaiser. Executive Session was entered for the purpose of "I MOVE TO GO INTO EXECUTIVE SESSION: For discussion of personnel matter under CRS Section 24-6-402 (4)(f) and not involving ; any specific employees who have requested discussion of the matter in open session: any matter of this body or any elected official: the appointment of any person to be an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees." Executive session was concluded at 8:00pm.

Vote: Approved by all present.

**11. NEXT BRIGHTON HOUSING AUTHORITY MEETING:**

**Thursday, June 14, 2018 BHA Study Session Meeting and Special Meeting at 4:00 p.m. Location to be determined.**

**12. ADJOURNMENT:**

Commissioner Larry Warner moved, seconded by Commissioner Bob Gaiser, to adjourn the meeting at 8:06pm.