



22 South 4th Avenue * Brighton CO 80601

Annual Board Meeting Minutes – December 19, 2019

1. CALL TO ORDER:

Board Chair Mr. Doug Lambert called the meeting to order at 6:11 P.M, following the Study Session, which began at 3:11 P.M.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

Commissioners Present: Doug Lambert, David Leon, Mark Humbert, Bob Gaiser, Michelle Miller, Spencer Cowen

Commissioners Not Present: Kirby Wallin

Commissioners Absent: None

BHA Staff Present: Joseph A. Espinosa, Jocelyn Delgado, Andrew Dall, Debra Bristol, Mark Berry (BHA Attorney), Joseph Dutmer (BHA Contractor)

4. SEATING OF ALTERNATES: None

5. PUBLIC COMMENT:

There was no public comment.

6. APPROVAL OF AGENDA:

Commissioner Michelle Miller moved, seconded by Commissioner David Leon, to approve the December 19, 2019 Board Meeting Agenda as presented.

Vote: Approved by all present.

7. Election of Vice Chair

Doug Lambert nominated David Leon, who was then elected for Vice Chair for the year 2020.

Vote: Aye by all present.

8. Election of Chair

David Leon nominated Doug Lambert, who was then elected for Chair for the year 2020.

Vote: Aye by all present.

9. APPROVAL OF MINUTES FROM THE NOVEMBER 14th, 2019 BOARD MEETING:

Commissioner Bob Gaiser moved, seconded by Commissioner Michelle Miller, to approve the November 14th, 2019 Meeting Minutes with the addition of Mark Humbert being marked as present.

Vote: Approved by all present.

10. OCCUPANCY REPORTS:

Commissioner David Leon moved, seconded by Commissioner David Leon, to approve the August, September, and October 2019 financials.

Vote: Approved by all present.

11. FINANCIAL REPORTS:

Commissioner Michelle Miller moved, seconded by Commissioner Bob Gaiser, to approve the October 2019 financials.

Vote: Approved by all present.

12. RESOLUTIONS/STAFF MEMOS

Resolution No. 19-12-01

Board Chair, Mr. Doug Lambert, read to the Authority Resolution No. 19-11-01; A resolution of the Commissioners of the Housing Authority of the City of Brighton, Colorado to implement the U.S Department of Housing and Urban Development approved Fair Market Rents and Payment Standards for 2020.

Commissioner Bob Gaiser moved, seconded by Commissioner David Leon, to approve Resolution No. 19-12-01 as presented.

Vote: Approved by all present.

Resolution No. 19-12-02

Board Chair, Mr. Doug Lambert, read to the Authority Resolution No. 19-12-02; A resolution of the Commissioners of the Housing Authority of the City of Brighton, Colorado, to implement the 2020 Regular Utility Allowance Schedule to be effective January 1, 2020.

Commissioner David Leon moved, seconded by Commissioner Mark Humbert, to approve Resolution No. 19-12-02 as read.

Vote: Approved by all present.

Resolution No. 19-12-03

Board Chair, Mr. Doug Lambert, read to the Authority Resolution No. 19-12-03; A resolution of the Commissioners of the Housing Authority of the City of Brighton, Colorado, to amend the 2019 Initial Authority Budget.

Commissioner Michelle Miller moved, seconded by Commissioner David Leon, to approve Resolution No. 19-12-03 as read.

Vote: Approved by all present.

Resolution No. 19-12-04

Board Chair, Mr. Doug Lambert, read to the Authority Resolution No. 19-12-04; A resolution of the Commissioners of the Housing Authority of the City of Brighton, Colorado, approving the 2020 Initial Budget to be effective January 1, 2020.

Commissioner Mark Humbert moved, seconded by Commissioner Michelle Miller, to approve Resolution No. 19-12-04 as read.

13. EXECUTIVE SESSION:

Commissioner Bob Gaiser moved, seconded by David Leon, to enter into Executive Session as read.

Vote: Approved by all present.

14. CONFIRMING EXECUTIVE SESSION CONTENT:

Vote: All commissioners present voted 'yes' to confirm that material discussed in Executive Session was consistent with the approved motion to enter into Executive Session.

15. ADJOURNMENT:

Commissioner Mark Humbert moved, seconded by Commissioner Bob Gaiser, to adjourn the meeting at 8:06 PM.

16. NEXT BRIGHTON HOUSING AUTHORITY MEETING:

To be determined; location to be determined.